

## UKIYO HOUSE TRAVEL AGENCY AGREEMENT

This Agreement ("Agreement") is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ ("Effective Date"), by and between:

Ukiyo House Limited Address: [Nanyuki, Kenya] Phone: [+254 737 000 686] Website: [[www.ukiyohouse.com](http://www.ukiyohouse.com)]

AND

Travel Agent \_\_\_\_\_ [Registered Business Name]

Address: \_\_\_\_\_ [Location, website/social media handle]

WHEREAS, Ukiyo House Limited (hereinafter referred to as "Hotel") operates a hotel business and provides accommodation services to the general public, and [Travel Agent: \_\_\_\_\_] (hereinafter referred to as "Travel Agent") is engaged in the business of promoting and booking accommodations for clients;

NOW, THEREFORE, in consideration of the premises and covenants contained herein, the parties hereby agree as follows:

- 1.COMMISSION OR DISCOUNT:** The Hotel agrees to pay a commission of 10% of the total booking amount to the Travel Agent for each successful booking made by the Travel Agent on behalf of their clients at Ukiyo House. The commission will be paid based on the total accommodation cost before taxes and additional fees. The Hotel may also offer a 10% discount to the Travel Agent's clients when they book through the Hotel's official website using a special code assigned to the Travel Agent upon signing of this contract.
- 2.BOOKINGS:** The Travel Agent shall make bookings for clients at Ukiyo House using the official website [[www.ukiyohouse.com](http://www.ukiyohouse.com)]. The Travel Agent will use the special code assigned to them by the Hotel to ensure they receive the 10% discount which they can mark up when invoicing their clients. All bookings made through the Hotel's website will be subject to the Hotel's standard terms and conditions.
- 3.DOCUMENTATION:** The Travel Agent shall provide the Hotel with a Certificate of Incorporation and a KRA (Kenya Revenue Authority) PIN certificate as proof of their legal existence and status as a registered business entity.
- 4.TERMS AND CONDITIONS AND POLICIES:** The Travel Agent shall abide by the terms and conditions set forth by the Hotel and shall ensure that their clients are aware of and agree to these terms and conditions when booking accommodations at Ukiyo House. [[www.ukiyohouse.com/policies](http://www.ukiyohouse.com/policies)]
- 5.TERM:** This Agreement shall commence on the Effective Date and shall continue until terminated by either party with a 30-day written notice.
- 6.ENTIRE AGREEMENT:** This Agreement contains the entire understanding between the parties and supersedes all prior agreements, whether written or oral. Any amendments to this Agreement must be in writing and signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

Ukiyo House Signature: \_\_\_\_\_ [Your Name] \_\_\_\_\_ [Title] \_\_\_\_\_

[Travel Agent's Signature] \_\_\_\_\_ [Your Name] \_\_\_\_\_ [Title] \_\_\_\_\_

Date: \_\_\_\_\_

Please retain a copy of this Agreement for your records.

# 2023/2024 BASE RATES

# UKIYO HOUSE

OCTOBER 2023 – OCTOBER 2024

**WEEKDAYS: MONDAY/TUESDAY/WEDNESDAY & THURSDAY NIGHTS**

BED & BREAKFAST: KES. 22,500 PER VILLA  
HALF BOARD: KES. 25,000 PER VILLA

**WEEKENDS: FRIDAY/SATURDAY & SUNDAY NIGHTS**

BED & BREAKFAST: KES. 25,000 PER VILLA  
HALF BOARD: KES. 28,000 PER VILLA

**FESTIVE SEASON (1ST DECEMBER 2023 – 5TH JAN 2024 & EASTER WEEKEND)**

BED & BREAKFAST: KES. 30,000 PER VILLA  
HALF BOARD: KES. 33,000 PER VILLA

*TRAVEL AGENTS COMMISSION: 10% ON BASE RATE*

**REQUIREMENTS**

COPY OF CR12  
KRA PIN

EMAIL TO: RESERVATIONS@UKIYOHOUSE.COM

WWW.UKIYOHOUSE.COM  
0737 000 686